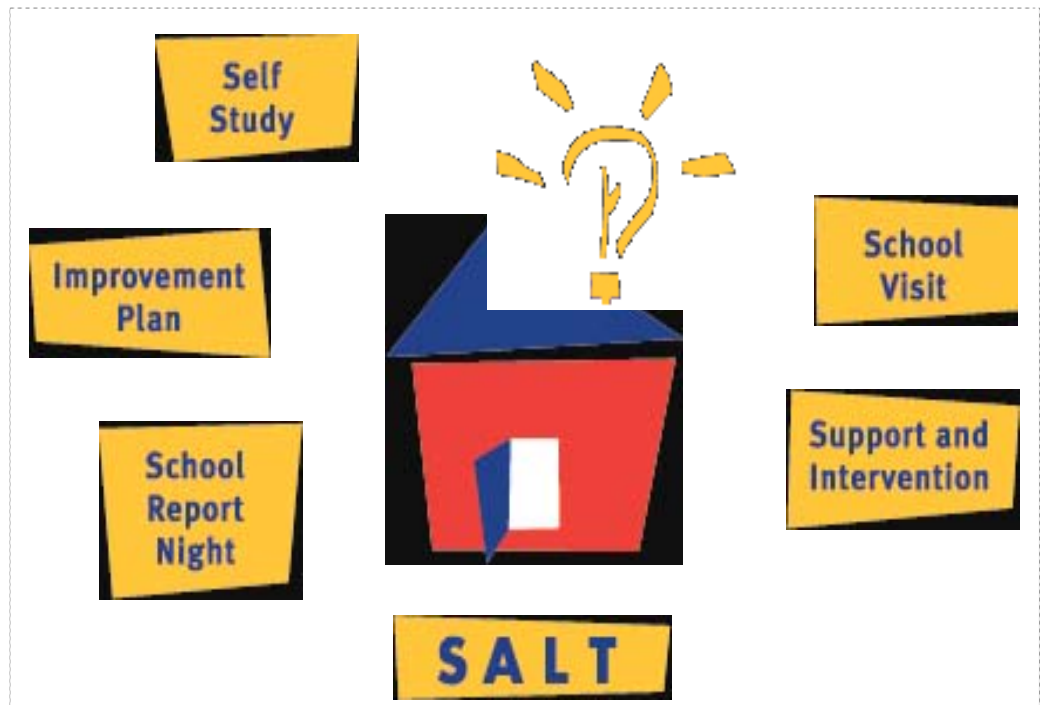


SALT VISIT DOCUMENTS

SEPTEMBER 2006



RHODE ISLAND DEPARTMENT OF EDUCATION

AND

CATALPA LTD.



PRACTICE-BASED INQUIRY[®] DOCUMENTS

PBI 3.1.0.1 PR CH The nature of visit evidence

PBI 3.2.0.3 PR CH How professional judgment works on a visit team

PBI 3.3.0.1 GU CH Building team deliberated consensus

PBI 5.4.3.1 PR AG The chair's skills

SALT DOCUMENTS

SVP 2.1.0.1 PR AG Principles of R.I. School Accountability for learning and teaching (SALT)

SVP 2.1.0.2 PR CH Why conduct SALT visits

SVP 2.2.0.1 PR TM Introduction to SALT focus areas

SVP 2.2.0.2 PR TM Focusing on learning

SVP 2.2.0.3 PR TM Focusing on teaching for learning

SVP 2.2.0.4 PR TM Focusing on school support for learning and teaching

SVP 2.3.0.1 PR CH The importance of the written report

SVP 2.3.0.1 PR TM The report outline

SVP 2.3.0.2 GU CH Contingencies when writing about leadership

SVP 2.3.0.3 GU CH How to use the report outline

SVP 2.3.0.4 PR CH SALT Visit Report Template

SVP 3.1.0.1 GU TM Questioning members of the school community

SVP 3.1.0.2 GU TM Talking with students

SVP 3.1.0.3 GU TM Focusing on student work

SVP 3.1.0.4 GU TM Focusing on the school improvement plan

SVP 3.1.05 GU TM Questions for team room debriefings

SVP 3.2.0.1 PR CH Action, perceptions, perspective and judgment

SVP 3.2.0.2 GU CH How to help the team use its professional judgment in writing visit conclusions

SVP 4.2.0.1 GU CH How to lead the team in writing conclusions

SVP 4.2.0.1 PR TM Conclusions, recommendations and commendations

SVP 4.3.0.1 PR TM Tests for conclusions

SVP 4.3.0.2 PR TM Tests for the report

SVP 4.3.0.3 GU CH How to lead the team in testing conclusions
and the report

SVP 4.4.0.1 PR CH Schedule for SALT visit

SVP 4.4.0.2 GU CH Elements behind the schedule

SVP 4.4.0.3 GU CH How to use the visit schedule

SVP 4.4.0.4 GU TM PM Notes for how to start meetings
during the school visit

SVP 4.4.0.5 FO TM Form for Monday's schedule

SVP 4.4.2.1 PR CH Information meeting with staff and faculty of the school

SVP 4.4.2.2 FO CH Basic information about school

SVP 4.4.2.1 PR CH Initial phone call with principal

SVP 4.4.2.3 FO SC What information schools provide for the *Profile*

SVP 4.4.2.4 PR CH Initial meeting with school leadership

SVP 4.4.2.5 FO SC Teacher form for student work sample

SVP 4.4.2.6 FO SC Chair's steps for leadership meeting
re: SALT visit at _____ school

SVP 4.4.3.1 PR CH Reading the report

SVP 4.4.3.2 FO SC Letter to principal for factual review

SVP 4.4.3.3 GU CH Preparing for post-visit support session

SVP 4.4.3.5 FO SC Sample action plan 9-22-06

SVP 4.4.3.6 FO SC Worksheet for developing action plans

SVP 4.5.0.1 FO RD Reflection sheet for SALT visit

SVP 4.5.0.1 PR CH Chair responsibilities for team training

SVP 4.5.0.2 FO CH Agenda for team training

SVP 4.5.0.2 GU CH How to conduct single team training session

SVP 4.6.0.1 PR CH Chair preparations for a SALT visit

SVP 4.6.0.2 FO CH Essential Items for visit checklist

SVP 4.6.0.3 FO CH Letter to team members

SVP 4.6.0.4 FO CH Template for schedule for school events

SVP 4.6.0.5 FO CH Roster of the team members of
the SALT visit to ____ school

SVP 4.6.0.6 FO CH Information to e-mail to Catalpa before the visit

SVP 4.6.0.7 GU CH The ideal team room

SVP 4.6.2.1 GU CH How to set up the computer, use the report template
and customize the school report

SVP 4.6.2.2 GU TM Codes for sources of evidence

SVP 4.6.2.3 GU CH Short cut keys for SALT report template

SVP 4.7.1.0 PR TM Working with members of the school community

SVP 4.7.1.1 PR SC Expectations for how the host school
manages a SALT school visit

SVP 4.7.1.2 PR SC Policy on food and gifts for SALT visit teams

SVP 4.7.1.3 GU SC How the host schools can best
manage the SALT school visit

SVP 5.1.0.1 PR SC How a host school can respond to its SALT visit report ***UNDER
REVISION***

SVP 5.2.0.1 FO CH Steps for report preparation after the visit

SVP 5.2.0.2 FO CH Versions of report from the perspective of the chair

SVP 5.4.0.1 PR RD Certification of the composition of SALT visit teams

SVP 5.4.0.2 PR CH Protocol for observers of the SALT visit

SVP 5.5.0.1 PR TM Code of Conduct

SVP 5.5.0.2 PR TM Conflicts of interest for a team member in a host school

SVP 5.7.0.1 PR RD Protocol for Catalpa Ltd. endorsement
of SALT school visit reports ***UNDER REVISION***